

Guidelines for Rewarding Students’ “Graduation Projects”, Wenzao Ursuline University of Languages

Approved at the Fifth Executive Committee on December 18, 2007

Revision of the title of the regulation by the President on September 30, 2013

as the college was changed into a university.

Approved at the Executive Committee on June 2, 2015

Ratified by the President on July 1, 2015

I. Purpose

The Guidelines are established to improve students’ professional knowledge and practical ability and help them apply what they have learned to study and explore practical issues.

II. Reward recipients

Students whose projects are ranked in the top three among all graduation projects after each department carries out its own evaluation.

III. Evaluation time

Each department shall decide their own evaluation time.

IV. Evaluation procedures

(I) The chairperson of a department shall be the convener and form a graduation project evaluation committee to evaluate students’ graduation projects. The committee shall be comprised of the supervisors, teachers from the department and at least two professionals (or external experts and scholars).

(II) The graduation exhibition may be presentations, written reports, exhibitions or performances and the committee members may ask questions when deemed appropriate.

V. Evaluation criteria

Feasibility 30%, academic quality 30%, creativity 30%, presentation 10%
(Departments can adjust the percentage by adding or deducting 10%.)

VI. Number of recipients and cash reward

(I) Number of recipients: Three students per department (including both individual projects and group projects).

(II) Cash reward: (In principle, each department will have 10,000 NTD.)

The champion will receive a certificate of merit and 5,000 NTD; the first runner-up will receive a certificate of merit and 3,000 NTD; the second runner-up will receive a certificate of merit and 2,000 NTD.

VII. Miscellaneous matters

(I) The rewards shall be presented to the recipients in public. The works and reports from the recipients shall be kept by the departments according to relevant regulations to be used for promotion and exhibition.

(II) Departments shall be in charge of budgeting and reimbursement of the expenses.

(III) The Guidelines become effective after they are approved by the Executive Committee and ratified by the President. Revisions must follow the same procedures.